



ANISHINAABE PIMADIZIWIN INC.

Head Office	Outreach Office	Lake Manitoba	Lake St Martin	Little Saskatchewan	Dauphin River
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EMPLOYMENT OPPORTUNITY

KINSHIP CARE WORKER

1 Year Term

Anishinaabe Pimadiziwin Inc. is seeking a Kinship Care Worker, on a **(One year term)** community location to be determined.

GENERAL RESPONSIBILITIES: The Kinship Care Worker will recruit and assess potential Kinship/ Foster homes in the communities that the agency serves, which include Lake St. Martin, Lake Manitoba, Little Saskatchewan, Dauphin River and Pinaymootang. They will assist in locating family placements for children entering care. They will conduct home assessments and gather information required for licensing. They will also be responsible for conducting Guardianship Assessments when required.

SPECIFIC DUTIES:

- Completes Kinship/Foster Home Studies and Place of Safety.
- Coordinate and assess potential alternate care applicants.
- Assists in the development and implementation of Customary Care/Kinship Guardianship/Adoption process for the Agency.
- Ensures that the agency is adhering to all Provincial Foster Care Regulations and Standards.
- Manages and Supports Foster Care/Kinship Caseload, as assigned.
- Assists in the recruitment and retention of new foster parent applicants, including specialized placement and emergency placement resources.
- Ensures that the agency's foster care program is providing on-going orientations to potential foster care applicants.
- Organizes on-going training opportunities for Foster Parents.
- Utilizes the CFSIS system on a regular basis.

QUALIFICATIONS:

- Minimum Grade 12 with a willingness to learn.
- A positive role model in the community.
- Related work experience will be an asset.
- Good assessment skills.
- Excellent communication and organization skills.
- Must have good computer skills.
- Willingness to work within a team setting and network with other collaterals.
- Ability to speak First Nations language will be considered an asset.
- Must have own vehicle and valid driver's license.
- Must provide a copy of Child Abuse Registry and Police Records Check
- Understanding of Child Welfare services and programs.
- Salary will be based on qualifications and education.

DEADLINE FOR RESUMES: **December 26, 2025 @1:00 p.m.**

PLEASE SUBMIT COVER LETTER, RESUME WITH THREE (3) REFERENCES LETTERS TO:

Henrietta Pratt - HUMAN RESOURCES MANAGER
ANISHINAABE PIMADIZIWIN Inc.
56 -1313 Border Street
Winnipeg, Manitoba R3H 0X4
EMAIL: Henrietta.Pratt@anish-cfs.org
FAX: (204) 957-1734

We thank you for your interest in applying however; only those selected for an interview will be contacted.

"Our families; Our foundation for Strength and Unity"